

**PTSO Meeting Minutes**  
**9/20/22 at 7:00pm**  
**Briar Woods High School Library**

**ATTENDED:**

Board Members: Sheila Alzate, Sue Spiotto, Melanie Kelly, Tracy Gilliam, Rebecca White, Wendy Drake, Stephanie Reese, Lin Thomas

Community Member Attendees: Carol Kohn, Ron DiSilva, Angie Penn

**Absent:**

Nina Eddinger, SCA Student Representative

**Meeting Reports:**

School Principal Sheila Alzate reported:

- Positive start of the school year; the focus is on the (5) C's based on the VOE requirements.
- Homecoming tickets are on sale; the Homecoming game will take place on 9/30, with Homecoming Dance at the school on 10/1.
- Building development to increase classrooms in place of trailers is going well; slated for summer 2023 completion.

Melanie Kelly, Co-President, reported:

- 135 registrations in PTSO; 23 unpaid. 33 memberships from goal
- Raised \$706 from Chipotle fundraiser
- Consider multiple approaches to raise money beyond membership:
  - Raffle of exclusive pair of Crocs
  - Cooking classes
  - Parents Night Out (Q1)
    - Shopping for students for the holidays (gifts for family)
    - Diane Brenig to help lead students from Early Childhood
  - Self-Defense Class for Seniors (Spring)
  - Career Fair
    - Development of a Career EXPO featuring:
      - Federal Agencies
      - Resume writing
      - Career planning
      - Attendance by various private and Government agencies

Sue Spiotto:

- Dulles Food Pantry has a great Thanksgiving Program and will no longer need meals for this upcoming holiday.

Wendy Drake reported:

- HT Membership was going well
- Amazon Smile has a slow start, but it will be promoted

Stephanie Reese reported:

- Meeting with faculty on event planning
- One event per quarter will be coordinated

Upcoming PTSO-sponsored Events:

- Turbo Tutoring 9/27 at BWHS for SAT Prep
- Custodian Appreciation Day 10/3/22
  - Gift Cards
  - Luncheon from PTSO -3pm start
- Teacher Cookie Exchange - 12/15/22
- Tentative: Chili Cook-off for Staff on Valentine's Day
- Teacher Appreciation Day/Week (Q4)

Fundraising Ideas generated by all attendees:

- Cooking Classes for students
- Art Auction/Memorabilia Raffle (Silent Auction)
- Seasonal Raffle
- Holiday Shopping

**Items approved:**

PTSO, in coordination with LCPS Department of Teaching and Learning, will create a Career Expo Task Force to include:

- Sheila Alzate
- Carol Kohn
- Grant Schafer
- Lin Thomas

Self-Defense Class(es) will be hosted in spring. Task Force will include:

- Carol Kohn
- Ron DeSilva
- Need PTSO Board Member