BRIAR WOODS HIGH SCHOOL PTSO

Meeting Minutes | September 17, 2026

7:00 p.m. • Briar Woods High School Library

Attendance

PTSO Board	Present	Absent
Samantha Peele, President	X	
Kelly Ettrich, VP of Membership	X	
Wangechi Doble, VP of Fundraising		
Lucy Amos, Secretary	X	
Dr. Snead, Vice Principal		
Carrie Lee, Social Media		
Bo Choe, Senior Events	X	
Joyce Oo, Teacher Events		
Shweta Saini, SAT Prep Chair	X	
Aida Davalos, New Treasurer	X	
Jenni Lare, Future Officer		
Jack Hoban, SCA Representative		
Rahil Parikh, SCA Representative		
Maddox McIntosh, SCA Representative		
Rebecca White, Old Treasurer		X
Melissa Muchard, Family Liaison		
Meghana Munj	X	

Call to Order: 7:07

Bo Choe mentions the possibility of starting a meal train for students who have been impacted on being hit motorbikes , or other ways to show sympathy or any child- how to support

We could review possibility of sending giftcards or meal purchase

New Treasurer has been officially been voted in.

SCA Update (Jack & Rahill)

Rahill is sick: Homecoming dance set up will up from AM to evening.
Volunteer list all filled for Dirty Soda Bar
Samantha has sent volunteer checklist to several organizations and popcorn is still need volunteers and blast will be sent out
7-10 PM- has to be there before 8PM
Sept 25th- 7:45 PM SpideMan Spiderverse $5 per person, bring chairs, lawn chairs,
Friday Oct. 16 During the school- Powder Puff

Administration Update (Dr. Snead)

Homecoming week- lots of costumes, etc. Homecoming pep rally tomorrow. 5:30- 6:30PM Fall festival at homecoming- face painting, etc. Athletic booster will open concessions at 5:30.

Sept. 24th school cousineling- advisor councel- up date to what's going on, course registration- 9 AM need PTSO rep.

Sept. Month Mental help awareness

Oct. 7th- potential help for lunch- hard day due to substitutes because they take off that day. Two shifts of school lunch for staff- head count needed.

Football game is playing Herndon. Student section will be neon

June 1st is the last day of school

Treasurer (Aida Davalos)

Met with the Rebecca (old) for over an hour for transition

Venmo needs to be transferred. Need to reopen a brand-new handle name because old one is under Rebecca

Used the QR code for 6 years- need to change ASAP. Her account will be open for a few months just in case someone uses an old QR code.

Big marketing and social media campaign to change that QR code- including the membership code

Use the year of a treasures job of 2 years at the end of the handle name- i.e. PTSO26-28

Get through breakfast and then will send an email an communicate and hopefully by December old codes will not work.

Budget: change in membership- change in budget

Kelly: 281 membership - 66 less from last year- senior class is smaller, smaller parking spot,
150 senior spots-total
65 juniors- total
40 ptso members and 61 PTSO member spot @ 40 spot
Need to know the painted numbers
Goes over donation amount online items- venmo and paypal several through the year. Samantha would be interested in that total amount.
What is the 3500 to the SCA- always gives money to SCA? Went up from 3000 from 2024. Because they made more money that year.
We have a lot of school clubs and we provide scholarships but not all clubs have been utilized that. Form online.

Belevant fund payment was all ready completed by old treasure Rebecca
SCA 3500 was all ready given out
Aida gave check and invoice for Joyce for signature

Will update the budget and send for approval

We can adjust down if needed but not with clubs, etc. if the budget is short.

Pay for it, and give receipts. Can take a picture and add to google drive

Membership Update (Kelly Ettrich)
Has not been pressed on membership to teachers.
Overall, it was successful
Looking at membership years allowed- Kelly will need to train a new person

- Chick file A membership- total earned $241.69
- Next Chipotle Fundraiser 9/29- 5-9 PM (will check to see if we can do earlier)
- Panera in October but date is TBD

Secretary (Lucy Amos)
Went over Google Workspace
Mats: Send folder to Snead and Aida
Newletter: Lets think of a quarterly update- of what we have done – senior paitings, breakfasts, etc.

Senior Events (Bo Cho)
Senior Breakfast 9/29, 8:45am
Chickfilet and Anitas this weekend- will talk about the eggless one substitution
100 burritos will look into vegan options for 15 or so burriots.
17 trays of biscuits
Will look for deals
Bo has been checking sign up sheet- senior breakfast sign up sheet- will review what we have and go shopping and will send receipts to Aida.
Buy things on Monday
One time donation-

Teacher Events (Joyce Oo)
Chick-fil-a for BTSN reimbursement- Samantha has a check for Joyce
Cookie Exchange 12/18-
Teacher Appreciation Week (May)

SAT Prep (Shweta Saini)
Fall sessions
Organize for Winter Sessions

Huntington on how we are going to market it and a specific day in October for the group event for the playbook. 24 Oct. PTSO
Practice test on 26 Oct

Need help to discuss more on the SATs planning- would like to meet with school personnel to plan more efficiently. Only have one more in school in October.

All PSAT for undersclassmen in October

All Dates are Oct, Nov. Dec. March, May and June for upcoming events.

Really beneficial

3 students in upcoming boot camp

income budgeted for 6,000- if there is not a lot of interest then

market by saying they will get merit dollars

3500 for actuals- budget was 6000

New Business

Mats for front entrance
Ideas for items to purchase for school
Repave senior lot
LCPS SSO MOA- another meeting with mostly high school boosters and try to reach out to elementary and middle school boosters. Accused of afraid of change and not understanding contract. Presidents are banding together to potentially hire a lawyer. Go to social media. Most new schools are PTA because of the problems before.

Meeting Adjourned: 8:25 PM