**Briar Woods HS PTSO**

**Meeting Minutes**

**June 4, 2020**

**Zoom Meeting due to Covid-19 Virus**

The meeting was called to order at 6:34pm

**In attendance:**

Debbie Norberg, Nina Yeskis, Sue Spiotto, Elizabeth Foster, Lisa Colangelo, Leslie Moore, Sue Wright, Christine Gilloon, Sian Baumann, Shelia Alzate

**May Minutes were approved**

**Sheila Alzate – Principal Update**

* This week we have been hard at work; teachers cleaning out classrooms and others cleaning out the building
* School buildings are now closed except for essential personal
* The Cap and gown pick up went very well. The alphabetical approach went smoothly with less than eight cars in line at any given time
* Unfortunately, any extra fun surprises for our Seniors during Cap and Gown pick up had to be cancelled. BWHS was notified on Sunday that since campus was officially closed no teachers or outside people would be allowed on campus. We had to cancel the DJ. We did however have a Banner up. We are trying to function within the parameters we are given.
* This week is Senior Chromebook return. There is paperwork involved with the return, but we are not the first school to go through this. We expect it to go as expeditiously as possible.
* Hall locker and Athletic locker pick up will be the 8th and 9nth of June. This should take care of all our Seniors except for Yearbook.
* Yearbooks have not arrived as of today.
* Next week we will have rising 10th, 11th and 12th graders pick up and return of items.
* Tomorrow is Medicine pick up
* Social Distance graduation has been set. Spaces will be marked off in 12 to 20 feet apart in front of the school. Students with up to 5 family members will arrive according to Alphabetical schedule. They will proceed to library for registration, move to Main Office area for selfies and informal pictures, then to Auditorium for Individual Graduation Ceremony. Students will individually be announced and walk across the stage to Shelia Alzate – Principal, while their family watches. There will be a photo-op at this point. Next Student and Family group will exit to the Black Box theater where Professional Photos will be taken with the family. Each step in this process will contain only the graduate and the 5 family members to adhere to social distancing protocol.
* Students may opt to come on their scheduled Alphabetical date or on the alternate date of June 29th. Students may also opt out of the ceremony
* Closing out of grades starts tomorrow. Students may elect to take a P or a letter grade for 4th quarter. Go to the LCPS site for details:
* Students taking a P must fill out a form for that class.
* Problems may arise in taking a P for student athletes in their eligibility for sports next year. See LSPC site for specifics
* For students passing 4th quarter an additional 3 points may be added to their final grade as an incentive. BWHS will add 3points if grade is above 60%.
* We hope to have all items wrapped up by June 30th.
* Please be aware of Social media postings of negative race relations. If you know of any issues, please report them to the police. Some students have received threatening messages on Instagram. BWHS is concerned for the safety of these students and their families. Shelia Alzate is trying the best she can to support our students but asks to enlist our help in this endeavor.

**Elizabeth Foster and Sue Wright – Teacher Representative Update**

* Sue Wright, we hope you enjoy your retirement. A strange way to go out; having to learn all new teaching methods and social media for the last 9 weeks of teaching. We thank you for your work on the PTSO Board and al you have done in your years of teaching.
* Elizabeth Foster said she finally finished packing up her classroom today. Her last classes are tomorrow.
* Elizabeth Foster is still chairing the Freshman Orientation and is looking forward to next year.
* BWHS has a virtual Expo site on its website, due to the Face to face Freshman Expo being cancelled due to covis-19. Mr. Byers has done an excellent job on the site.
* BWHS may do a virtual Freshman Orientation like the Virtual Expo if needed this year and or a back to school night.
* Senior stories were posted and look great, maybe a tradition has started.

**Lisa Colangelo – Treasure’s Update**

* Audit over Summer
* Turn over files to Leslie Moore over Summer
* PTSO still owes BWHS $5000 in earmarked funds
* PTSO owes $4000 for scholarships.

**Debbie Norberg - President’s Update**

* Scholarship award winners:
  + Caden Greene $2000, Virginia Tech
  + Bronte Caulfield $1000, West Point
  + Ian Rupp $1000, Ohio State
* Update on mask fundraiser – PTSO will make $1 to $1.50 per mask (depending on volume ordered). There are currently 177 masks ordered. Shop closes June14th. Delivery will be June 23rd.
* Harris Teeter -Earned $6049 for the year with 330 links. Last payout will be in the next week or so. Expecting a $2300 check. Total earned for year was $6000.
* The Senior Parade was not able to be scheduled. Schools can not be used for staging and Sheriff Office did not approve.
* Senior Tile Project - a letter drafted by Ann Roberts will be going out to students explaining the project. She will work with Shelia Alzate on this effort. PTSO has pledged $2500 in support.

**Shelia Alzate – Comments**

Thank you to Debbie Norberg our outgoing PTSO President, for all her help and support this past year. She has done much behind the scenes to help both BWHS and myself. I will miss you tremendously.

Also, thank you to The PTSO Board for giving you time and energies. I am glad many of you will be returning. You are all welcome to reach out to me at any time. Always a great day to be a Falcon.

**Debbie Norberg – Comments**

Thank you for the wonderful gift. It was my pleasure to work with you all.

**Elections**

* President – open
* Vice President of Membership - Sian Baumann
* VP of Fundraising -open
* Treasurer – Leslie Moore
* Secretary – Nina Yeskis

Slate voted in unanimously.

Meeting Adjourned at 7:27pm